



CORPORATE HEALTH AND SAFETY COMMITTEE – 15TH SEPTEMBER 2008

**SUBJECT: DRAFT CORPORATE HEALTH AND SAFETY CONTRACTOR
MANAGEMENT ARRANGEMENTS**

REPORT BY: DIRECTOR OF CORPORATE SERVICES

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the proposed Corporate Health and Safety Contractor Management Arrangements.

2. SUMMARY

- 2.1 The Corporate Health and Safety Unit has prepared draft Corporate Health and Safety Management Arrangements covering Health and Safety Requirements for the Selection and Management of Contractors for Provision of Goods and Services, a copy of which is included in appendix one of this report and Health and Safety Requirements for the Selection and Management of Construction Contractors, a copy of which is included in appendix two of this report.
- 2.2 The Corporate Management Arrangements supplement the previously approved Policy of Contractor Selection, Monitoring and Management and are required to ensure that the Authority meets its legal requirements as specified in the following legislation:
- The Health and Safety at Work etc Act, 1974
 - The Management of Health and Safety at Work Regulations 1999
 - The Construction (Design and Management) Regulations 2007 (CDM)
- 2.3 The corporate management arrangements have undergone extensive consultation and have been agreed by the following groups:
- Health and Safety Professionals Group
 - Corporate Health and Safety Group
 - Management Consultation via Directorate Health and Safety Officers
 - Direct Union Consultation
- 2.4 Progress of the Corporate Management Arrangements to CMT and Cabinet for final approval is subject to approval from this group.
- 2.5 Following the corporate management arrangements being agreed, the Corporate Health and Safety Unit will provide health and safety policy briefings for managers on the Contractor Selection, Monitoring and Management Policy and Corporate Contractor Management Arrangements.

3. RECOMMENDATION

- 3.1 That the contents of the report be noted and the corporate contractor management arrangements agreed, or agreed subject to amendments to allow the corporate management arrangements to be submitted to CMT and Cabinet.

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Gareth Hardacre, Head of People Management and Development
Councillor Allan Pritchard, Cabinet Member for Human Resources and Constitutional Affairs
Health and Safety Professionals Group
Corporate Health and Safety Group